

NAME: _____

Indicadores: Relacionan el contenido de los textos leídos con las funciones asociadas al tema; por ejemplo: identifican descripciones de ocupaciones.

1.-Instructions: read the CV and fill in the missing information with the text below.
(LEE Y COMPLETA CON LA INFORMACION DEL TEXTO ABAJO)

CURRICULUM VITAE

1. Surname
2. First name(s)
3. Address
4. Mobile N°.
5. Email
6. Date of birth
8. Education
-

9. Qualifications

- Diploma in management

-IT skills

_B2 level of English

10. Work Experience – two-year training course in business management

11. Personal qualities

My name's Dominique Dupont. I live in Cannes at 226 Avenue de la Mer. I'm 20 years old. I was born on 22 March 1990. You can send me an email via ddupont@orange.fr and my mobile phone number is 33 74563221 14. I attended high school in Saint John's College, then I was at the Cambridge University until I passed my baccalaureate in 2008. I've just finished a two-year training course in business management and now I have a diploma in management. My second job was with my father in his company called McCarty Business, also I did a summer job at Techno Diagnostics in Cannes working with the Sales Manager, Mr. Daniel Blanc. My IT skills are excellent and I speak and write English well, I did a course and I got B2 level. I'm hard-working, Responsible, Punctual and I get on easily with people. I'm not afraid of responsibility or challenges.

2.- Jobs Skills (adjectives): Think about the **professions** and **occupations** that need these skills; choose **one** and support your answer. (De acuerdo con cada habilidad elige la profesión u ocupación que según tu es necesaria. Justifica tu respuesta.)

Example: **Determined:** A doctor needs to be determined, **because** he has to make quick decision.

1. Hard-working:
2. Diligent :
3. A Team-player:
4. Motivated :
5. Reliable :
6. Fast learner:
7. Loyal :
8. Studious:
9. Attentive:
10. Persistent:
11. Dynamic :
12. Energetic :
13. Enthusiastic:
14. Organized :
15. Professional:
16. Methodical :
17. Skillful :
18. Passionate:

WORDBANK: LAWYER, DOCTOR, NURSE, ENGINEER, CARPENTER, BUTCHER, SCIENTIST, COUNSELOR, TEACHER, LIBRARIAN, VET, JUDGE, RECEPTIONIST, TRAVEL AGENT, FIREFIGHTER, CARETAKER, PSYCHOLOGIST, SINGER, ACTOR, ETC....

If you have any question email me:

krosales@cosanber.cl 😊